

# MEETING AGENDA

## Topic: Future Work

Thursday February 26<sup>th</sup>, 2015

10:00-10:25 am

Minutes recorded by: Kamran Khan

Meeting called by: Technical Advisor

Attendees: Dr. Bero, Abdullah Ashkanani, Shane Klotzman, Kamran Khan

Table 1. Meeting Outline.

10:00 am to 10:15 am	<ul style="list-style-type: none"><li>• Look over time sheet</li><li>• Make new schedule</li></ul>	Room 312
10:15 am to 10:20 am	<ul style="list-style-type: none"><li>• Toxicity maps for lead and arsenic</li><li>• Correlations of XRF and FAA</li><li>• Identify animal species at area</li><li>• Ecological toxicity limits for animals</li></ul>	Room 312
10:20 am to 10:25 am	<ul style="list-style-type: none"><li>• Identify exposure scenarios</li><li>• Assign stuff for next meeting</li></ul>	Room 312

Table 2. Assigned Action Items.

Task	Person Assigned	Due Date	Date Complete
Register for UGRADS	Kamran	3/16	3/14
XRF DATA	Shane	3/31	4/3
Ecological toxicity limits	Abdullah	3/31	4/13

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## Topic: Future Work

Thursday March 26<sup>th</sup>, 2015

10:00-10:25 am

Minutes recorded by: Kamran Khan

Meeting called by: Technical Advisor

Attendees: Dr. Bero, Abdullah Ashkanani, Shane Klotzman, Kamran Khan

Table 3. Meeting Outline.

10:00 am to 10:15 am	<ul style="list-style-type: none"><li>• Look over time sheet</li><li>• Go over XRF summary tables</li></ul>	Room 312
10:15 am to 10:20 am	<ul style="list-style-type: none"><li>• Write up field notes</li><li>• Deviations, plant life, migration potential</li><li>• Risk assessment scenarios</li><li>• IRIS adult and child models</li></ul>	Room 312
10:20 am to 10:25 am	<ul style="list-style-type: none"><li>• Assign Future Work</li></ul>	Room 312

Table 4. Assigned Action Items.

Task	Person Assigned	Due Date	Date Complete
FAA Extractions	Team	4/3	4/3
Correlations	Shane	4/9	4/9
Summary table annotations	Kamran	4/9	4/9

# MEETING AGENDA

## Topic: Future Work

Thursday April 9<sup>th</sup>, 2015

10:35-11:10 am

Minutes recorded by: Kamran Khan

Meeting called by: Technical Advisor

Attendees: Dr. Bero, Abdullah Ashkanani, Shane Klotzman, Kamran Khan

Table 5. Meeting Outline.

<b>10:35 am to 10:45 am</b>	<ul style="list-style-type: none"><li>• Look over time sheet</li><li>• Look over correlation results</li><li>• Schedule for upcoming weeks</li></ul>	Room 312
<b>10:45 am to 10:50 am</b>	<ul style="list-style-type: none"><li>• Ecological risk</li><li>• animal and plant tox limits</li></ul>	Room 312
<b>10:50 am to 11:00 am</b>	<ul style="list-style-type: none"><li>• Three scenarios for risk assessment</li><li>• Child model adjustments</li><li>• Assign future work</li></ul>	Room 312

Table 6. Assigned Action Items.

<b>Task</b>	<b>Person Assigned</b>	<b>Due Date</b>	<b>Date Complete</b>
Final Presentation	TEAM	4/23	
Practice Presentation	TEAM	4/21	
Risk Assessment	TEAM	4/16	

# MEETING AGENDA

## Topic: Future Work

Tuesday February 20<sup>th</sup>, 2015

10:00-11:00 am

Minutes recorded by: Kamran Khan

Meeting called by: Technical Advisor

Attendees: Dr. Bero, Abdullah Ashkanani, Shane Klotzman, Kamran Khan

Table 7. Meeting Outline.

10:00 am to 10:15 am	<ul style="list-style-type: none"><li>• Look over time sheet</li><li>• XRF training</li><li>• Field sampling methods</li></ul>	Room 312
10:15 am to 10:25 am	<ul style="list-style-type: none"><li>• How to handle samples</li><li>• Identifying hot spots</li><li>• QA/QC</li><li>• Validating XRF</li></ul>	Room 312
10:25 am to 10:30 am	<ul style="list-style-type: none"><li>• Assign future work</li></ul>	Room 312

Table 8. Assigned Action Items.

Task	Person Assigned	Due Date	Date Complete
Email Bill regarding work plan	Kamran	1/21	1/21
Talk to lab	Kamran	1/27	1/27
Find concentrations	Shane/Abdullah	1/27	1/27